

**EXTERNAL ADVERTISEMENT NOTICE  
FOR 14 DAYS (AS PER THE APPROVED POLICY)**

**EPHRAIM MOGALE  
LOCAL MUNICIPALITY**

111  
MARBLE HALL  
0450  
013-261 8400  
013-261 2985



Leeuwfontein Office (013) 261 8509  
Elandskraal Office (013) 268 8506  
Zamenkomst Office (013) 973 9160  
Traffic Section (013) 261 8400

Ephraim Mogale Local Municipality invites suitably qualified applicants to apply for the under-mentioned positions. The Municipality further commit to employment practices that promote the spirit as treasured in the Employment Equity Act, 1998 (Act 55 of 1998) as amended. Women, whites and people living with disabilities are encouraged to apply for any advertised vacant position in the institution.

**EXTENSION OF INTERNS DUE TO THE CLOSING OF MUNICIPAL OFFICES**

**OFFICE OF THE MUNICIPAL MANAGER**

**POST NO. 01**

**Department :** Office of the Municipal Manager  
**No. of Post :** One (02)  
**Job Title :** Intern  
**Immediate Supervisor :** Chief Internal Auditor  
**Duration :** 24 Months Contract  
**Remuneration :** R 100 000.00  
**Status :** N/A



**REQUIREMENTS:**

National Diploma or Bachelors' degree with majors in Accounting, Internal Auditing or Risk Management. Good interpersonal, communication and problem-solving skills. Basic knowledge of MFMA and other Municipal Acts and regulations. Ability to work extended hours to meet deadlines.

**DUTIES/TASK:**

Performing the audit on different departments in the Municipality. Reporting the findings to the Chief Internal Auditor. Preforming any duties assigned by the Chief Internal Auditor.

**IMPORTANT INFORMATION**

Interested candidate for the position are welcomed to forward applications on a **duly completed APPLICATION FORM for Non-Senior Managers**. The form is obtainable from the Municipal Website: [www.ephraimmogalelm.gov.za](http://www.ephraimmogalelm.gov.za) and also from the Municipal Office during office hours between **07:30 – 16:30 Monday to Friday**. Applications must be accompanied by a CV; Certified copies of required qualifications, copies of Identity Document and driver's license where applicable, (certifying stamp must not be older than 6 months at



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the time of submission) and be forwarded to the Acting Municipal Manager, Ephraim Mogale Local Municipality, P.O. Box 111, MARBLE HALL, 0450. **Faxed applications will not be accepted. Hand delivery at the HR Office upon adherence to Covid-19 Protocols.**

Telephonic enquiries related to the positions can be referred to **Mr. C Madisha**, or **Ms. S Mamahlodi** at (013) 261 8425 or **Ms Q Mashilo** at (013) 261-8431 during office hours on **Monday to Friday 07:30 – 16:30**.

- NB:**
- a) Ephraim Mogale Local Municipality reserves the right to fill or not to fill the post.
  - b) Reference check (Security clearance or vetting) may be conducted on the shortlisted candidates.

**Closing date: 21 JANUARY 2022, 16:30.** Should applicants not be notified of the outcome of their application within THREE (03) months after the closing date, they should regard their application as unsuccessful, as there will be no further correspondence with them.



ST MATLADI  
MUNICIPAL MANAGER

13/01/2022

DATE

